**Little Lambs Health and Safety Policy Updates and Changes**

Little Lambs Parents and Staff,

Effective 8/4/2020 and for the foreseeable future, we will be taking extra precautions to ward off coronavirus. We are taking these extra steps to support the health and safety of our children at Little Lambs, and your family. We will be following the CDC guidelines and recommendations if you have any further questions.

Please take note of the following before the start of our new semester:

1. Social Distancing classroom strategies:
	* Under normal circumstances we join our classes together for worship and other activities for now our classes will remain with their groups only.
	* Special events and performances will be canceled or postponed.
	* Naptime mats and cribs are will be spaced out as much as possible (6ft apart) and children placed head to toe to further reduce potential spread.
	* Lunch and group lessons and crafts will be spaced apart and done in smaller groups.
2. Social distancing for Drop-off Pick up:
	* Parents are to bring children to classrooms and drop them off without staying for extra conversation in the doorways or halls. Teachers are to encourage this new rule and are to keep your own conversations with parents to only what is necessary for the day. This will help to limit how many people are in the hallways at one time during our drop off and pick up times so please be courteous of this safety precaution and welcome the children into the classrooms quickly and encourage parents to move conversations outdoors.
	* Little Lambs will now have two entrance doors to help keep the halls clear. Parents will only be using the second entrance doorway if they have a child in the pre-k room. We are asking that all families with a child in pre-k, even with multiple children in other lower level classrooms to please use our second entrance door. They will enter and leave through the same door each day. Babies- 3 years old will use our first door to enter and leave. Teachers please encourage and remind parents of these new rules.
	* Teachers will sign their children into their classrooms each day until further notice just make note of who it was that dropped them off and picked up and time.
	* Baby to 3 year old parents, monthly tuition will go directly into the black payment box as always. For the pre-k class, instead of walking down to first door entrance may turn tuition in to teachers.
	* Ideally, the same parent or designated person should drop off and pick up child every day. We can encourage this but cannot control.
	* Children will be checked upon arrival each morning and those who have a fever of 100 or above or other signs of illness will have to go home. Encourage parents be on the alert for signs of illness in your children and to keep them home when they are sick.
3. Intensifying our Cleaning & Disinfecting:
	* The assistant teacher(s) will be helping the children wash hands every hour throughout our day, they will enter classroom to wash hands with assistant and wash again before going home.
	* Teachers are to wash children’s hands upon arriving, before snack and lunch, after gym, fun-zone playroom, playground, after sneezing/ blowing nose, see hands in mouths, using bathroom, before going home. Teachers will wash their hands as well upon arrival, before and after handling food or feeding, before and after diapering, after using restrooms/ helping a child use the bathroom, coming into contact with any bodily fluid, and handling garbage.
	* Wash hands with soap and water for at least 20 seconds. If hands are not visibly dirty, alcohol-based hand sanitizers with at least 60% alcohol can be used if soap and water are not readily available. Sanitizer will be purchased upon availability. Until then we will use good old fashion soap and water.
	* Teachers in classrooms should be routinely cleaning, sanitizing, and disinfecting surfaces and objects that are frequently touched, especially toys. This will also include doorknobs, light switches, sinks, sink handles, countertops, toilets, tables, chairs, cubbies, playground structures, riding toys in gym.
	* Toys that cannot easily be cleaned and sanitized should not be used in the classroom.
	* No plush toys or pillows in book nooks. Please store those items away in resource room.
	* Toys that children have placed in their mouths or that are otherwise contaminated should be set aside into a tub labeled uncleaned throughout day until they can be cleaned by assistant/ floater wearing gloves. Try to have enough toys so the toys can be rotated through cleanings.
	* Children’s books, like other paper-based materials are not considered high risk for transmission and do not need additional cleaning or disinfection procedures.
	* Our playground and gym will only have one class at a time instead of our normal overlap to keep our groups small. All equipment and toys will be cleaned and disinfected between each class use
	* Each class will have a bag with first aid and cleaning kit to travel with class to gym and playground and for the toddlers to the indoor fun-zone playroom
	* All nap things will be sent home to be washed every two weeks. I have asked parents to remember to label all items.
	* Each child’s nap items should be kept in a bag separated from the other children’s and must be Labeled in your cabinets.
	* Keep each child’s belongings separated and labeled in labeled cubbies and have cubbies cleaned each day after sending items home.
	* Child & Staff Health & Wellness:
	* If a child starts to experience symptoms of respiratory illness, including fever of 100 or above while at Little Lambs, they will be isolated from the other children until they can be picked up. Teachers are to inform the Director.
	* Staff are to check their temperatures at the beginning of each day and self-monitor for signs and symptoms of COVID-19 and notify director if fever or respiratory signs develop.
	* Staff are to wash hands immediately upon the start of workday as well as throughout the day following all procedures and again before leaving.
	* It is required for parents and teachers to wear masks while in the building. If a parent brings a mask for their child to wear, it will be up to them to keep it on. No child under 2 years old should have a mask on their face.

We will continue to keep you all updated on our procedures. Thank you for your understanding and patience as we implement these new procedures. Our goal is to keep you and our Little Lambs family healthy and well.

By signing below, you agree to everything Little Lambs will implement. Little Lambs will do our part to prevent the spreading of Covid-19, however, there is no guarantee that you will not get sick from this virus or other illnesses.

Sincerely,

Bretney Gibbons and Nikki Lovelace

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